

OFFICE OF THE ILLINOIS ATTORNEY GENERAL

Procurement Policy Compliance and Monitoring Board

PPCMB Board Special Meeting Minutes

Thursday, December 7, 2023

**** Began Recording****

Karla Schreiber, Chairperson, called the meeting to order at 10:07 am., and made a prefatory statement that the regularly scheduled meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

Roll Call

Board Members Springfield:

Tad Huskey- Present via phone

Lisa Kaigh – absent

Pam Blackorby – Present via phone

Board Members Chicago:

Karla Schreiber – Present via phone

Matt Rogina- Present via phone

Non-Board Members Chicago:

Kathy Tedesco- Present in Chicago Office

Eileen Baumstark-Pratt- Present via phone

A quorum of the PPCMB was in attendance.

Review of meeting minutes from November 16, 2023 Special Meeting

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the Special Meeting, held on November 16, 2023. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of this meeting be approved as presented. Pam Blackorby so moved and Matt Rogina seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Tad Huskey, Pam Blackorby and Matt Rogina. The motion to approve the minutes passed unanimously.

Old Business

There was no Old Business to come before the Board.

New Business

Agenda item 1: FY2024 Purchase of Video Conference Equipment for 115 Building

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Information Security Officer submitted a request to purchase 5 Board Pro Devices for the new 115 office. This will include 5 years of hardware, software support services maintenance and support. These devices will operate in conjunction with the current video conferencing systems including Teams, Zoom, Webex and Whiteboard and the new VOIP telephone system.

Office Services will execute a purchase order through a CMS master contract with Illinois DoIT and Presidio, under contract number CMT4021089 in the amount of \$189,467.35.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Public Comments

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Matt Rogina so moved and Pam Blackorby seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Tad Huskey, Pam Blackorby and Matt Rogina. The motion to adjourn passed unanimously.

The meeting adjourned at 10:12 am.

*Recording ended**